

D.G. MEYER, INC.
Application for Employment

We are an equal opportunity employer and do not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state or federal law. Equal access to employment, services, and programs is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the organization.

Applicant Name: _____ Date: _____
Positions(s) applied for or type of work desired: _____
Date you will be available to start work: _____
Address: _____ City/State: _____ Zip Code: _____
Telephone #: _____ Social Security #: _____

Type of employment desired: _____ Full-time _____ Part-time _____ Temporary _____
Are you able to meet the attendance requirements? _____ Yes _____ No
Do you have any objection to working overtime if necessary? _____ Yes _____ No
Can you travel if required by this position? _____ Yes _____ No
Have you ever been previously employed by our organization? _____ Yes _____ No
Can you submit proof of legal employment authorization & identity? _____ Yes _____ No
If you are under 18, can you furnish a work permit if it is required? _____ Yes _____ No
Have you ever been convicted of a crime in the last seven years? _____ Yes _____ No
If yes, please explain. (A conviction will not automatically bar employment.) _____

Driver's license number if driving is an essential job duty: _____
How were you referred to us? _____

Employment History

Please provide all employment information for your past four employers, starting with the most recent.

Employer: _____ Position Held: _____
Address: _____ Telephone: _____
Immediate supervisor & title: _____
Dates employed: From _____ To _____ Salary: _____
Job summary: _____
Reason for leaving: _____

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Other Skills and Qualifications

Summarize any job-related training, skills, licenses, certificates, and/or other qualifications:

Educational History

List school name & location, years completed, course of study, and any degrees earned:

High school: _____

College: _____

Technical training: _____

Other: _____

Personal References

List 3 references' names, telephone numbers, & years known. (Do not include relatives or employers.):

I hereby authorize the potential employer to contact, obtain, and verify the accuracy or information contained in this application from all previous employers, educational institutions, and references. I also hereby release from liability the potential employer and its' representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.

I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or the employer can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

I understand that it is the policy of this organization not to refuse to hire or otherwise discriminate against a qualified individual with a disability because of that person's need for a reasonable accommodation as required by ADA.

I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions.

Applicant signature: _____ Date: _____



MacData Background Screening, LLC
609 S. Ridgewood Ave, Daytona Beach, FL 32114
386-254-4888 FAX 866-856-0367
www.macdata.com

searching for you D.G. MEYER, INC.

**EMPLOYMENT SCREENING NOTIFICATION
RELEASE OF INFORMATION**

The purpose of this form is to notify you that a public records background check, consumer credit report, and/or moving violation record will be completed by MacData Background Screening, LLC in the course of consideration for employment, contracting, volunteering or licensing.

Last Name: _____ First: _____ Middle: _____

Aliases/Maiden Name: _____

Social Security#: _____ DOB: _____

Present Address: _____

City: _____ State: _____ Zip: _____

Drivers License for Moving Violation Record (if required) _____ State: _____

In Accordance with the provisions of section 604(b)(2)(A) of the Fair Credit Reporting Act (FCRA) (Title II, Subtitle D Chapter I, Public Law 104-208) you are hereby informed that a consumer report about you may be ordered and used for employment purposes. (Under the provisions of the act, a driving record is considered a consumer report when used for employment purposes.)

I, the undersigned, acknowledge receipt of the above disclosure and authorize MacData Background Screening, LLC to obtain one or all of the consumer reports listed referencing my personal history for use in relation to my employment application or contractual agreement as required.

Applicant Signature: _____ Date: _____

NOTE TO EMPLOYER:

- ☐ To confirm identity, a copy of government issued photo identification should be attached to this record along with a second form of identification, such as social security card, birth certificate or passport.
- * Please use this completed form to enter the data into our secure ordering site. Please confirm entry information prior to submitting the request as any data entry errors will result in additional fees. If you find an error after the request has been submitted, do not re-order the report; call our office for assistance.
 - * Your screening product(s) have been customized per your original account set up request. Please remember that any optional searches requested will result in additional fees.



**We are proud members of the
National Association of Professional Background Screeners.**